

Driver Record Information Application

Transport Operations (Road Use Management) Act 1995

This form may be used if you are applying for information about your own, or another person's Queensland driver licence or traffic history (a 'driver record').

If you are applying for information about another person's driver record, your application will take longer to process as the person whose driver record you are applying for **must** be contacted.

This application **will** be refused if the person whose driver record you are applying for cannot be contacted during business hours.

You **must** show your Queensland driver licence when making this application. If your Qld licence has been lost, stolen or destroyed or you do not have a Qld licence, you **must** show three (3) Evidence of Identity documents.

Evidence of identity requirements

You **must** give evidence of your identity at the time of making this application. If you do not have a **Queensland driver licence** (current or expired less than 2 years), you must show at least **three (3)** evidence of identity documents.

These documents must include at least one **Category A** and at least one **Category B** document. The third document may be from either category, however, one of these documents must include your signature.

If you have changed your name or the details of your name are different on the documents provided, you **must** provide evidence of the name change from the relevant Registrar of Births, Deaths and Marriages.

Each document must be an original document.

Evidence of identity documents include:

Category A

- Australian Birth Certificate (full)
- Australian Passport (current or expired less than 2 years)
- Foreign Passport (current or expired less than 2 years)
- Queensland Card 18+ (issued after 01/01/92)
- Australian Citizenship or Naturalisation Certificate
- Australian photo driver licence (current or expired less than 2 years)

Category B

- Medicare card
- Financial institution debit/credit card (must include signature and embossed name)
- Education institution student identity document (must include photo and signature)
- Dept of Veterans' Affairs/Centrelink Pensioner Concession card

1 Applicant's details

Family name (Please PRINT)

Given name/s

Male

Female

Residential address

Postcode

Postal address (if same as residential, write "AS ABOVE")

Postcode

Daytime contact phone number

Date of birth

Town and country of birth

Eye colour

Height

cms

Hair colour

Complexion

2 Licence number/CRN

Do you have a Queensland driver licence or Queensland Transport Customer Reference Number (CRN)?

Yes Licence number/CRN

No You must complete a New Customer Application (Individual) Form F3503

3 What driver record information are you applying for?

Traffic history Driver licence details

Driver licence history

4 Are you applying for your own driver record information?

Yes Go to section 6 (Applicant's declaration)

No If you are applying for details of another person's driver record **on their behalf**, that person **must** authorise the Director-General of Queensland Transport to release their driver record to you by completing section 7

5 Details of driver's record being applied for

Family name (Please PRINT)

Given name/s

Male

Female

Residential address

Postcode

Daytime contact phone number

Date of birth

Place of birth

Licence number/CRN

Eye colour

Height

cms

Hair colour

Complexion

6 Applicant's declaration

I declare that the information provided by me in this application is complete, true and correct in every detail.

I understand that I may be prosecuted if I have stated anything in this application that is false or misleading.

Applicant's signature

Date

It is an offence under the Transport Operations (Road Use Management) Act 1995 to state anything or give a document to an authorised officer if you know it contains false or misleading information. The maximum penalty is \$4500.

Privacy Disclaimer: Queensland Transport provides this form under the *Transport Operations (Road Use Management) Act 1995* so that you may apply for information about your own, or another person's Queensland driver licence or traffic history. The information collected on this form is accessible by authorised departmental officers and some of this information may be disclosed to the Queensland Police Service and interstate driver licensing authorities. Queensland Transport will not disclose your personal details to any other third parties without your consent unless required by law.

7 Driver's authorisation

I authorise the Director-General of Queensland Transport to release information about my driver record to the applicant described in section 1 (**Applicant's details**).

I give permission for the authorising officer to contact me to verify any statement made by me in this application and agree to give any further information that the authorising officer may ask for.

Driver's signature

Date

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Office use only

Evidence of identity documents (Applicant)

Queensland driver licence Yes No

Category type A

Number

Category type A

Number

Category type B

Number

Category type B

Number

Confirmation of applicant's details

Applicant's driver licence details confirmed in TRAILS

Comments

Confirmation of driver's record details

Driver's record details confirmed in TRAILS

Comments

Driver has been contacted and verified their statements made on this form

Comments

Has this application been accepted?

Yes No

Comments

Authorising officer's signature

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Date

/ /

Office stamp

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